STATE OF HAWAII DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES 18 PM '82 HONOLULU, HAWAII September 13, 1982

DEPT. OF TRANSPORTATION

MEMORANDUM 1982-26

TO:

Heads of Departments and Agencies

FROM:

Hideo Murakami, Comptroller

SUBJECT: Purchase of Bulk or Discount Inter-Island

Airline Tickets

Our office has received inquiries from departments asking whether or not the advance purchase of discount tickets permitted with Mid Pacific Air also applies to other airlines offering similar promotions. It is apparent that, in the current market, other airlines are offering similar forms of travel promotions.

Because of the savings which can be realized under these promotions, this memorandum is to advise all State departments and agencies that the advance purchase of bulk or discount airline tickets from other airlines, provided conditions are basically similar to the Mid Pacific Air promotion, will be permitted.

Purchase of the tickets should be made under the three conditions stated in our Memorandum 1981-8.

Please also keep in mind that, according to our earlier Memorandum 1980-3, advance payment for airline tickets might be applicable and more appropriate in a particular situation. (Of course, if the provisions of Memorandum 1980-3 are utilized, the related requirements should also be met.) Due to the element of advance payment involved, special care should be exercised to avoid any loss or wastage.

Comptroller